

USG rules require registration and fee payment to be at the beginning of a term. In the past, we have conducted a single registration period culminating with a fee payment deadline on the fourth day of the term.

Students with early registration times can usually get the schedule they want and can sit on that schedule until the fee payment deadline, many months later in some cases.

Students with a lower priority time have to settle for classes when they can get them, even if they are ready, willing, and able to pay. These students end up having to beg for appropriate classes through over rides and help from administrators.

Increased competition for classes because of enrollment growth has made the present single-phase registration system obsolete and ineffective. Only a very few students are served by this outdated system.

Further, having a single fee payment deadline creates a need for a re-registration period after the term is underway, effectively creating the ability for students who did not pay and lost their schedule to be able to continue drop/add after other students have been locked into a schedule, a system which is in no way fair.

Since re-registration was necessary, the result was that the university has gotten later and later with reporting to national and state agencies, thus devaluing its credibility and causing some students to have trouble getting enrollment verifications. Additionally, performance in class suffered because some students were joining classes late.

A fairer system involves assigning times as usual, and having a phased registration system instead of a single registration period, set up as follows:

- Phase one – Advanced Registration for returning students
- Phase two – Re-registration for returning students and registration for orientation students
- Phase three – Late registration for all students.

Each phase will have a fee payment deadline. Students who register during phase one and either have financial aid, or pay with some legal tender will have their schedules preserved, though they will be able to make changes in all three phases.

At the end of the phase, schedules will be dropped if payment is not received. This will allow academic departments to process wait lists for students who registered and paid, thus allowing students who might not have gotten in to appropriate classes to get them.

As indicated, phase two will be the second opportunity to register for classes or change a schedule. Near the end of phase two, orientation will take place and new students will be given the opportunity to register. Shortly after phase two closes, another drop for non-payment will be conducted. Students who either have financial aid or pay with legal

tender will keep their schedules and others will be removed, thus providing a second opportunity for wait list processing, and opening up classes that were closed.

Finally, phase three registration will be conducted wherein any student eligible to register will be allowed to add and drop classes. At the end of phase three, a final fee payment deadline will exist and students who do not pay will have their schedules permanently removed from the system with no further opportunity to register for that term.

It is important to understand that registration will be turned off between phases. Only in the case of an egregious error on the part of the university will a schedule be reinstated after being dropped. This system allows for self-service re-registration through phase three.