

**Undergraduate Curriculum Committee  
Undergraduate Curriculum Committee  
Minutes for Thursday, February 24, 2005**

**Meeting Attendees:**

**Committee Members:**

Mike Beach, BCP	Barbara Thomas, SWE, UCC Chair
Joe Fadyen, MATH	Fred Hartfield, IT
Herb Smith, HTC	David Pierce, CNST
Julio Santander, MET	Thomas Currin, CET
Daren Wilcox, ECET	Albert Churella, SIS, UCC Secretary

**Ex-officio:**

None

**Visitors:**

Ken Rainey, HTC	Dave Cline, Registrar's Office
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The meeting was called to order by Barbara Thomas, UCC Chair, at 12:06 PM in room J-381

**Old Business:**

1.) Approval of minutes of January 27, 2005 meeting

Motion to approve the minutes **passed**.

Point of clarification: Tabled agenda items will not automatically be reconsidered under "Old Business" at the next meeting; a new copy of the course proposal must be submitted to the UCC for consideration at a later meeting.

**New Business:**

1.) Information Technology, New Graduating Requirements 2005-2006 for BS in IT, includes the following proposals and supporting documents:

- a.) Bachelor of Science in Information Technology for 2004-2005
- b.) Bachelor of Science in Information Technology Core 2004-2005
- c.) Bachelor of Science in Information Technology Graduation Requirements for 2005-2006
- d.) Bachelor of Science in Information Technology Graduation Requirements 2005-2006
- e.) New Graduating Requirements 2005-2006 for BS in IT (Management, Systems & Administration, and Advanced Software Development tracks)
- f.) Remove from catalog / curriculum of IT 3323, IT 4401, and IT 4623

- g.) New Course – IT 1324, Advanced Programming Principles
- h.) Change Course – IT 3204, Introduction to Web Development
- i.) New Course – IT 4153, Advanced Database
- j.) New Course – IT 4203, Advanced Web Development
- k.) Change in Prerequisites for IT 3224, Software Development Life Cycle
- l.) Add Prerequisite of IT 3124 to IT 3653
- m.) Change in Concentration (Web System & Administration)
- n.) Update Minor in Information Technology

The PSYC 1100 course listed in Area E, Group 3 is no longer offered, and should be removed from items a.) – d.)

Motion to approve. Motion **passed**.

- 2.) Social and International Studies, Changing Title / Curriculum of Computer Science Concentration within the International Studies: Global Technology BS Degree

Motion to approve. Motion **passed**.

- 3.) Civil Engineering Technology, Change Course Designation from CET 2214 to ENGR 2214

By transferring the course to an ENGR designation, students will be better prepared for jobs in the engineering profession; the class is already taught as an engineering course, rather than as a CET / statics course

Motion to approve. Motion **passed**.

- 4.) Social and International Studies, Changes in Spanish Minor

This should be considered as two separate proposals, the first to eliminate SPAN 3004 (a course that has never been taught) from the catalogue, and the second to require a grade of “C” or better (to ensure adequate language proficiency) in courses used toward the Minor in Spanish (this will not affect Core requirements for students who are not minoring in Spanish).

Motion to approve both proposals. Motion **passed**.

- 5.) Construction, Update Catalog Description of Course CNST 4680

The updated catalog description will reflect input from the professional community

Proposal was submitted on an outdated form, and did not include required section on learning outcomes

Suggestion that all curriculum proposals, after receiving the department chair’s signature, be sent to that department’s UCC representative to ensure conformity with UCC submission guidelines.

Motion to table the proposal until it could be resubmitted in the correct format. Motion **failed**.

Motion to approve the course proposal. Motion **passed**.

## 6.) Humanities and Technical Communication, ENGL 2300, African-American Literature

As part of agenda items, 6-11, the HTC department chair provided the Committee with a supplemental list of learning outcomes, listed below:

### Humanities and Technical Communication Department (February 2005)

#### Learning Outcomes for ARTS 2010 Introduction to Drawing

Students will

- demonstrate in their own drawing the use of pencil, ink, and charcoal
- demonstrate in their own drawing a mastery of shading, contour, gesture, and perspective techniques
- demonstrate in their own drawing a development of “right-brained” visual skills\*
- identify how these “right-brained” visual skills apply to problem-solving in other disciplines

#### Learning Outcomes for ENGL 2141 Western Literature

Students will

- demonstrate an understanding of Western literatures, cultures, and histories (from the Sumerians through the Renaissance)
- meaningfully relate Western literatures, cultures and histories to their own cultural and social contexts
- demonstrate awareness of literary and cultural diversities

#### Learning Outcomes for ENGL 2300 African-American Literature *and Culture* (Note name change)

Students will

- demonstrate an understanding of African-American literature, culture, and history
- meaningfully relate African-American literature, culture and history to their own cultural and social contexts
- demonstrate awareness of ethnic diversities

#### Learning Outcomes for TCOM 2040 Tools for Technical Communicators

Students will use

- Microsoft Word to reproduce the format of a technical manual with a complex page layout that includes such features as graphics, callouts, marginal notes, running header and footer, and table of contents built with Word's auto-TOC feature
- a graphics editing program to convert file formats, create screen captures, label and annotate graphics, and optimize graphics for web publishing
- PowerPoint to design, develop, and publish a professional quality slideshow summarizing a report in both text and graphics
- both a free PDF-construction tool and Adobe Distiller to create PDFs of a report produced in Word and of a slideshow produced in PowerPoint

- basic HTML and CSS tags to create a webfolio with links to copies of the documents created in this course

#### Learning Outcomes for TCOM 4800 Project Portfolio

Students will

- understand the components and processes of professional portfolios
- create professional portfolios in a variety of formats (print, graphics, web pages)
- create professional portfolios for multiple purposes (academic assessment, job searching)

Motion to accept these supplemental learning outcomes as part of proposals 6-11. Motion **passed**.

African-American Literature and Culture course will be listed as ES 1100 and ENGL 2300, in order to attract the broadest possible range of students. HTC representative accepted a suggestion that language be added to preclude students from getting dual credit for the class, as both ES 100 and ENGL 2300.

#### 7.) Humanities and Technical Communication, Delete from Catalogue: ENGL 2200, ENGL 4000, ENGL 4100, Hum 4100, PHIL 2000

Many of these courses have not been taught for several years; others were taught by faculty who have left, or will soon leave the University.

#### 8.) Humanities and Technical Communication, New Course, ARTS 2010

This course has already been offered as a special topics course, attracting more than twenty students.

#### 9.) Humanities and Technical Communication, Prerequisite Change for TCOM 4800 Project Portfolio

It has become apparent that students who plan to enroll in TCOM 4800 Project Portfolio sections need a strong background in graphic design (TCOM 4030).

#### 10.) Humanities and Technical Communication, Change in Catalogue Description of TCOM 2040 Tools for Technical Communicators

The UCC approved the course last Spring Semester, but HTC has made minor changes in the course description

11.) Humanities and Technical Communication, Change in Course Description, ENGL 2141

Coverage of this course expanded to include the Sumerians; discussion of whether this would affect transfer credit, since ENGL 2141 is part of the USG Core; this is apparently not an issue.

Motion to approve items 6-11. Motion **passed**.

12.) Course Substitution Petition, Jaesuma K. Sidibeh, MATH 1070 (Elementary Business Statistics) for MGT 3505

MATH requires high-school algebra as a prerequisite, while MGT requires calculus.

Motion to approve the course substitution petition. Motion **failed**.

13.) Announcements

Fred Hartfield will replace Madhavi Sethna as the IT representative to the Committee.