

PROBLEMS YOU MIGHT ENCOUNTER

PREQUISITE and TEST SCORE ERRORS

If you have not completed the prerequisite for a course, or if there is a test score required such as the MAT test for math courses, the computer system will not let you register unless you have met the requirement. If you believe you have met the requirements and the computer still won't let you register, see the department that is responsible for the class for an over-ride. You will have to satisfy the department head that you have, in fact, met the requirement or should be exempted from meeting it.

EXCEEDING YOUR MAXIMUM ALLOWABLE HOURS

Note: Maximums for summer term are different. Contact your academic department for information.

If you are	You can automatically register for	Your Program Head can authorize
A Graduate Student	13 hours	16 hours
An Undergraduate Student	18 hours	21 hours
An undergraduate student on probation	13 hours	18 hours

TIME CONFLICTS

The computer is programmed to prevent you from registering for classes that meet at the same time or have an overlapping time period. Usually, there is no recourse. There are occasionally exceptions. These exceptions would be granted by either the professors teaching the classes, or the program heads controlling the classes involved. The Registrar's Office will not over-ride a time conflict for you without the permission of the faculty.

LINK ERRORS

Certain classes are designed to be linked to other classes. If you receive a link error, you have attempted to enroll in a class that is linked to another class. You must sign up for both of the classes to avoid the link error.

PROBLEMS REGISTERING FROM OFF CAMPUS

If you experience problems logging on while trying to register from off-campus, try setting your browser to accept cookies. Most problems are related to web browsers. We have had less trouble with Netscape Navigator than with any other browser. Your problem could also be related to the firewalls that most corporate computer systems have in place. Contact your company's Information Technology department for help.

REGISTRATION RESTRICTIONS

Some classes are designed to only allow a specific type student to register. (Only seniors, for example.) If you want in to a restricted course, you must see the department that controls the course.