



ADMISSION TO CANDIDACY FOR A DEGREE GRADUATE PETITION

Instructions:

- See the current catalog for instructions on when to submit this form.
- Fill out the form and pay the graduation fee at the Business Office.
- Turn the petition in to your department. The petition will be forwarded to the Registrar's Office by your department.
- If you do not meet requirements as specified on this petition, you must submit a written request to update to a future term.

(Office of The Registrar)

Student Name (exactly as you wish it to appear on your diploma):

FIRST	MIDDLE OR INITIAL	LAST
Address	Home Phone	
	Work Phone <small>(do not provide if you do not want to be contacted at work)</small>	
	Major	
SSN	Concentration	
Email Address	<input type="checkbox"/> Thesis <input type="checkbox"/> Internship <input type="checkbox"/> Project <input type="checkbox"/> Coursework	

I hereby petition the faculty of Southern Polytechnic State University for admission to candidacy for a degree. I realize I must meet all requirements for the degree as outlined in the catalog and have merited the recommendation for the degree by the faculty and the president of Southern Polytechnic State University.

In accordance with the course requirements listed in the indicated catalog, all degree requirements will be completed at the end of the upcoming:

- Fall
 Spring
 Summer

Finally, I realize that the department chair's signature indicates that he/she has reviewed my petition and verified departmental requirements. The Registrar does the final certification.

Student's Signature: _____

Date: _____

Petition Form must be stamped paid by the business office prior to submitting to major department.

Current and Proposed Final Schedules				
Current Schedule		Proposed Final Schedule		Additional Student Comments
Subject/Number	Hours	Subject/Number	Hours	
Total Hours		Total Hours		