

Am I allowed to inspect my own records?

Yes you are. You are allowed to see everything we keep on file about you. You are not entitled to copies and you are not allowed unsupervised access, but you may look at your file any time the office is open.

Contrary to what you may have been told, we do not keep hard copies of your grades in the registrar's office. Your grades can be accessed at any time by you by logging in to the student information system. So don't stop by here to see them. We are happy though, to print you a copy of your transcript any time you want one.

Your file contains your admissions application, any petitions you have filed since you started school here, any other documents that might have been generated as part of your application, attendance, or graduation. You are welcome to visit and inspect your records.