



GRADUATE PROGRAMS APPLICATION FOR ADMISSION



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<div align="center" bgcolor="#cccccc"><input type="text" value="FILE1" style="width: 100%; height: 20px; border: 1px solid black; font-family: Arial; font-size: 1em; margin-bottom: 5px;" />
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» spsu.edu/gradstudies

**SOUTHERN
POLYTECHNIC**
STATE UNIVERSITY

GRADUATE APPLICATION FOR ADMISSION

Return completed form to:
 Graduate Admissions Office
 Southern Polytechnic State University
 1100 South Marietta Parkway
 Marietta, Georgia 30060-2896

Questions?
 If you need assistance in completing this form or if you have questions, contact the Graduate Admissions Office at 678-915-4988.

Deadline
 Applications and ALL required credentials must be received by the Office of Admissions by the term deadline date in order to be processed for admission.

SECTION A ADMISSION INFORMATION

I am interested in the following graduate programs of study (If accepted into multiple programs, you must choose one program prior to enrollment.)

- | | | |
|--|--|---|
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Information Design and Communication | <input type="checkbox"/> Quality Assurance |
| <input type="checkbox"/> Construction Management | <input type="checkbox"/> Information Technology | <input type="checkbox"/> Software Engineering |
| <input type="checkbox"/> Engineering Technology (Electrical) | <input type="checkbox"/> Master of Business Administration (MBA) | <input type="checkbox"/> Systems Engineering |

Have you ever applied to Southern Polytechnic State University before? Yes No Term / Year ▼

If yes, for which program did you apply? Undergraduate Graduate

NOTE: If you have attended graduate-level classes at SPSU, you must complete a Readmission Application.

SECTION B PERSONAL DATA

Social Security Number ▼		Date of Birth (Month / Day / Year)		Application Term <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer		Year 20	
Last Name / Family Name ▼			First		Middle/Maiden		Title (Jr., III, etc.)
Street Address					Apartment Number		
City		State	ZIP/Postal Code		County of Residence	Nation	
Home Phone (Include area code)				Work Phone (Include area code)			
E-mail Address							
Emergency Contact Name (Last, First)			Relationship		Emergency Phone Day (Include area code)		Emergency Phone Evening

Have you ever been convicted of a felony? Yes No If yes, please attach statement explaining your conviction.

Gender <input type="checkbox"/> Female <input type="checkbox"/> Male		Ethnic/Racial Group (This question is optional. The information is requested for statistical record keeping only. If you choose to answer, your answer will not be considered in any admission decision.) <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Multi-racial <input type="checkbox"/> White <input type="checkbox"/> Other _____					
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Citizenship Status
 1. U.S. citizen by birth 2. Naturalized U.S. citizen 3. Non-resident Alien 4. Resident alien (Attach a copy of both sides of your I-94 or permanent resident card)

Nation of Birth ▼		Nation of Citizenship		Native Language		Language of Education	
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NON-U.S. CITIZEN APPLICANTS

Are you requesting an I-20 (F-1 visa)? Yes No

If you are requesting an I-20 please provide your home country address ▼

Type of visa held or current status ▼

Permanent Resident, Alien Number ▼ (Attach copy of both sides of your I-94 or permanent resident card)

Date Issued ▼

GRADUATE APPLICATION FOR ADMISSION CONTINUED

SECTION C EDUCATIONAL DATA

List below all colleges you have attended. **List most recent institution first.** Use additional sheets if necessary. You must request **ONE** official transcript from all institutions attended and they must be mailed directly to the Graduate Admissions Office. Former SPSU students do not have to provide previous college transcripts which are still on file in the Records Office. Any student who does not list every previous institution attended will be subject to dismissal without refund.

Name of Institution* ▼	Location	Dates Attended (From-To / Month & Year)	Major/Concentration	Degree Received

* Please do not abbreviate institution/college names. Term / Year ▼

Are you currently enrolled in an institution listed? Yes No If yes, when will be your last term there?

Are you currently on suspension/dismissal/exclusion from a previous institution? Yes No

SECTION D RESIDENCY

How long have you lived continuously in Georgia? >> From MONTH / YEAR ▼ to MONTH / YEAR ▼

Please provide information for the following items. For each "yes" answer, please respond to the corresponding questions. (NOTE: Failure to complete this portion of the application may result in your classification as a non-resident for fee-payment purposes.)

Driver's License <input type="radio"/> Yes <input type="radio"/> No	In Which State? ▼	Original Issue Date	Most Recent Date
Vehicle Registration <input type="radio"/> Yes <input type="radio"/> No	In Which State? ▼	Original Issue Date	Most Recent Date
Voter Registration <input type="radio"/> Yes <input type="radio"/> No	In Which State? ▼		
State Income Tax Return <input type="radio"/> Yes <input type="radio"/> No	In Which State? ▼	Latest Year Filed	

Were you claimed as a tax dependent by a Parent Guardian Spouse in the past year? Yes No If guardian, please attach guardianship documents.

If yes, name of parent/guardian/spouse Name ▼ State of legal residence for parent/guardian/spouse How long?

SECTION E PROFESSIONAL EXPERIENCES

List professional experience or other employment (including present position) including military service (with home of record). Complete information is required. Attach additional sheets if needed.

Name of Employer/Organization ▼	Location	From ▼ (Month/Year)	To (Month/Year)	Last Position	Web Address

SECTION F ADDITIONAL INFORMATION

If you are a non-native English speaker: I took, or plan to take the TOEFL on the following date: Date ▼

I took, or plan to take the GRE GMAT on the following date: Date ▼

I heard about the graduate programs at SPSU through →

I certify that the information provided in this application is true, to the best of my knowledge, and I understand that omissions or misrepresentations will automatically invalidate consideration and/or acceptance to, or continuation at, Southern Polytechnic State University. I further understand that it may also cause me to be billed for non-resident fees. I agree to abide by the SPSU student conduct policies.

Signature of Applicant ▼ Date

Mail completed form and \$20 application processing fee to:
 Graduate Admissions Office
 Southern Polytechnic State University
 1100 South Marietta Parkway
 Marietta, GA 30060-2896

REMEMBER TO ENCLOSE THE NON-REFUNDABLE \$20.00 APPLICATION PROCESSING FEE.
 Checks should be made payable to: Southern Polytechnic State University.

CERTIFICATE OF IMMUNIZATION

This form MUST be returned to:
 Student Health Services
 Southern Polytechnic State University
 1100 South Marietta Parkway
 Marietta, Georgia 30060-2896

Questions?
 If you need assistance in completing this form or if you have questions, contact Student Health Services at 678-915-7366. Fax: 678-915-7367

Note:
 If you have attended SPSU, you are not required to complete the Certificate of Immunization.

STUDENT INFORMATION

Social Security Number / Student ID ▼		Date of Birth (Month / Day / Year)		Age	Application Term <input type="radio"/> Fall <input type="radio"/> Spring <input type="radio"/> Summer	Year 20
Last Name ▼		First		Middle/Maiden		Title (Jr., III, etc.)
Street Address				Apartment Number		
City	State	ZIP/Postal Code	County of Residence	Nation		

IMMUNIZATION INFORMATION

VACCINE ▼	Date MM/DD/YYYY	Date MM/DD/YYYY	Date MM/DD/YYYY	Series	Date if Positive Lab/Serologic Evidence
MMR ¹					
Measles ¹					
Mumps ¹					
Rubella ¹					
Varicella ² (Chicken Pox)					Or history of varicella (chicken pox)
Hepatitis B ³				Type Series <input type="radio"/> 2 Dose Series <input type="radio"/> 3 Dose Series	
Tetanus-Diphtheria (Dtp, DtaP, Tdap, or TD within 10 years)		(Within past 10 years)			

¹ Not required if born before 1957.

² Required for all U.S. born students born in 1980 or later. Required for all foreign born students regardless of year born.

³ Only required of students who are 18 years of age or younger at time of expected matriculation.

PERMANENT OR TEMPORARY IMMUNIZATION EXEMPTION

This student is exempt from the above immunization on the ground of permanent medical contraindication.

This student is temporarily exempt from the above immunization until DATE (MM/DD/YYYY) ▼

CERTIFICATION OF HEALTH CARE PROVIDER (This information is required)

Name of Health Care Provider ▼	Signature ▼	Date of Issue
Street Address		
City	State	ZIP/Postal Code Phone

EXEMPTIONS

Check the appropriate box, sign, and date if you are claiming exemption of the immunization requirement for one of the following reasons:

<input type="radio"/> I affirm that immunization as required by the University System of Georgia is in conflict with my religious beliefs. I understand that I am subject to exclusion in the event of an outbreak of a disease for which immunization is required.	Signature ▼	Date
<input type="radio"/> I declare that I will be enrolling in ONLY courses offered by distance learning. I understand that if I register for a course that is offered on-campus or at a campus managed facility this exemption becomes void and I will be excluded from class until I provide proof of immunization.	Signature ▼	Date



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678-915-4988 PHONE
800-635-3204 TOLL FREE
spsu.edu/gradstudies

If you have questions on the status of your application, contact the Graduate Admissions Office at 678-915-4988 or email gradstudies@spsu.edu.

GRADUATE PROGRAM	CONTACT	PHONE	EMAIL
Computer Science	School of Computing & Software Engineering	678-915-3571	grad_cs@spsu.edu
Construction Management	Construction Management	678-915-4276	gradstudies@spsu.edu
Engineering Technology/Electrical	Electrical and Computer Engineering Technology	678-915-7246	ecet_grad@spsu.edu
Information Design and Communication	Humanities & Technical Communication	678-915-7202	tcom@spsu.edu
Information Technology	School of Computing & Software Engineering	678-915-4292	grad_it@spsu.edu
Masters of Business Administration (MBA)	Management	678-915-7440	mba@spsu.edu
Quality Assurance	Industrial Engineering Technology	978-915-7243	msqa@spsu.edu
Software Engineering	School of Computing & Software Engineering	678-915-3571	grad_swe@spsu.edu
Systems Engineering	Industrial Engineering Technology	678-915-7243	mssye@spsu.edu