

Minutes
SPSU General Faculty Meeting
1 pm Wednesday, August 19, 2009
Burruss Auditorium

1. Quorum

The meeting was called to order at 1:03 with the moderator declaring that a quorum was present.

2. Introduction of New Faculty

3. Election of Secretary to the Faculty

Thomas Nisley and Laura Ritter nominated. **Motion to open nominations from the floor. Approved.** No nominations from the floor. **Motion to close nominations. Approved.** Ballots distributed. Results announced and Laura Ritter elected Secretary.

4. Approval of General Faculty Meeting minutes of July 9, 2009

The minutes were **approved**.

5. Emergency Procedures for Faculty (Chief Chasteen)

Chief Chasteen discussed emergency procedures and safety information for campus and a brochure was distributed. A video depicting an active shooter on campus was shown giving information on what to do. Remember the extension X5555 for help. If voice over IP (computer systems) are down you can still call 770-528-5555 which is the land line into campus safety. If you are worried about a student, you can call SPSU police or Barry Birckhead. Campus now has an emergency public broadcast system as well as a text messaging system to notify public of emergency situations. In addition email alerts can be sent and we have an emergency weather siren on campus. If there is a tornado watch combined with a severe thunderstorm warning this will cause the weather siren to sound (in addition to Wednesday noon tests). If weather siren sounds, please take students to safest area within building (low, inside, away from windows). The "all clear" will be announced via public address system.

6. Faculty Forum on Issues for 2009-10

- P&P 803.07 on evaluation of faculty - temporary faculty should be evaluated on teaching; currently says all faculty evaluated on all four (including temporary); needs to be spelled out
- Better accounting for how faculty are treated related to internships and independent studies
- Mandates for online courses and how they're decided upon
- Next spring go back to the meeting times of noon to 1
- Change in policy for reappointment of senior lecturers and successful pre-tenure review faculty

7. VPAA's Comments

- Commented on the nice new facility of Burruss which is finally complete from renovations

- BOR has approved 3 new degree programs: civil, electrical, and mechanical engineering evening programs; Commented that SPSU and GT were a model for other campuses on how to work together
- Misc.: lots of construction, enrollment looks good, see if you can raise caps on classes and/or change venues, etc. Add additional sections where needed
- Lots of new faculty; bios of new faculty will be posted to website
- Plans for upcoming year include simplifying reappointment, using a simplified evaluation model
- Look for a proposed workload policy coming from Dean's Council;
- Our SACs response has gone in; our QEP is underway in CSE, with other events tied to it

Questions:

- Simplifying reappointment is an online system possible? Zvi to send article to faculty on other schools that do online evaluations
- Could Zvi comment on the online course process? Resolution in A&S assumes that some things have happened in Dean's Council that maybe haven't happened (depends on interpretation). Discussed in Dean's Council were:
 - "What are the basic skills we should expect new faculty to have related to teaching online? Decided that UITAC should make a recommendation concerning these skills. New faculty hired without these minimal skills would be provided with university training. We need to define the certain skill set that we should expect everyone to have.
 - How would this effect particular programs? Deans should talk to each dept. and have each program decide what courses, if any, could be moved online. (BTW, 25% of all credit hours in the nation are delivered online. GA currently has 5.5%; want to increase to 9.5%. Online enrollment is going up 30% per year.) Programs must look at curriculum and decide what is appropriate to deliver online, what are the impediments, etc. Programs need to specify why you would say no to teaching a class online. Hybrid is another option.
 - Results on e-core success rates are miserable, Zvi feels that SPSU can do better than e-core.
 - If national average is 25%, what is SPSU avg and what is USG avg? SPSU average is 17-22% (depending on if you include Ecore). USG average is 7-8%.
 - Meta-analysis of online instruction (done by Dept. of Education) to be forwarded.
 - Request for SPSU to provide technical assistance for those that have content but don't want to start from scratch in learning all the new stuff.

8. President's Comments

- Normally president would be giving more info, but state of university address is tomorrow morning.
- There will be a real parking crunch starting Monday until parking deck opens. Remember there is parking in the machinist union lot and parking available at Roswell Street Baptist Church with a free shuttle available. There are a few fewer parking spaces for faculty/staff (we lost 19 spaces currently).
- Stickers going up to post the emergency number for police if computers are out (770-528-5555). If power or internet is down call that number. Put the number in your cell phone and ask students to do the same.

- President would like to add a concern to the list of issues to be considered: how we navigate through our traditional strengths in engineering technology and new engineering programs.
- Chancellor Davis will be on campus Sept. 2nd. He has always been a supporter of our evening engineering programs. Feel free to express your appreciation for his support of our programs and the uniqueness of SPSU.
- Flu – guidelines are coming from BoR. Class attendance will be one of the indicators for possible outbreak. Trigger point will be about 10% absentee rate, but use common sense.
- Questions:
 - Can we get designated faculty/staff parking places in new parking deck so those that choose to pay can actually park there? Faculty fees will go into same pot as student fees to offset debt.
 - Signage for new parking map not up yet. Have people at the parking lots telling them where they can park. Signs go up on Monday, no tickets for 2 weeks, people will be guiding people to lots.
 - Have we notified the students of the parking situation? They are planning to send email to all students but a little closer to classes starting.

9. Announcements

A. Read email from Bob Homer, assessment person: Do your FCARs but you don't have to keep student work (however core courses and others must keep within 2 years of accreditation).

B. Look for emails concerning the CTE survey and open houses.

Thanks to Lance Crimm and Briana Morrison for serving as moderator and secretary for 2 years.

10. Adjourn

Meeting was adjourned at 1:45.

Next General Faculty Meeting: Thursday, October 1st, 12:30 – 1:30 in Burruss Auditorium

Submitted by: Briana Morrison, Secretary to the Faculty

Approved by: Mark Stevens, Faculty Moderator