

Graduate Programs Committee Minutes

Meeting date: Tuesday, September 15, 2009

1. New Business (*all supporting documentation on VISTA*)

- a. Welcome New Members
- b. Election of new Chairperson—Gouranga Banik and Secretary—Sandra Vasa-Sideris by unanimous vote.
- c. IDC Courses Proposals
Following comments by Dr. Barnum, the Committee voted to recommend the following course proposals to the General Faculty.

- IDC 5001 Writing in the Professions

This transition course may benefit any graduate student needing to improve writing skills.

- IDC 6001 Professional Practices of Communication

New title and course description

3. New Business

- a. Discussion on having an open house for Graduate Studies. Programs vary in their level of interest in hosting an open house. Past need for support was mentioned. The VPAA recommended that SPSU host one graduate open house per term. He said that his support for a prospective graduate student reception was tied to a goal of increasing graduate student enrollment and the need to advertise it effectively to make it productive.
- b. Following a discussion of ways to meet the virtual admission needs of graduate programs, the Committee recommended inviting Nikki Palamiotis, Director of Graduate Studies, to the next meeting.

4. Announcements

Next meeting on Tuesday, October 13th Room J131 is reserved.

Members Present: Gouranga Banik (CNST), Carol Barnum (IDC), Russ Hunt (for Renee Butler, SyE), Don Ariail (for Jennie Conn, MSA), Sheryl Duggins (SWE), Ken Jackson (QA), Orlando Karam (CS), Svetlana Peltsverger (IT), Admnanthara Preethy (ECET), Sandra Vasa-Sideris (MBA),

Ex-officio members: Han Reichgelt (Dean, Computing and Software Engineering), Zvi Szafran (VPAA)

Visitors: Khandra Moss (for Lydia Niemczyk, Registrar's Office), Shariar Makareshi (CNST)